

International Commercial Dispute Prevention and Settlement Organization

ICDPASO Mediator

Application Form

Applicant’s (full) Name：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Application time：\_\_\_\_\_\_\_\_\_\_\_\_ (YY/MM/ DD)

**Points to pay attention**

1. When submitting this application, please provide relevant certificate materials (photocopies) and a recent color and bareheaded two-inch photo.

2. Please submit the application form either of the bellow methods:

（1）Send by post. Please post the original form which is completed filled in, sealed or signed to:

北京市朝阳区金桐西路10号远洋光华国际大厦Ａ座1206室

国际商事争端预防与解决组织秘书处（收）

Room 1206, Block A, Yuanyang Guanghua International Building, No. 10 Jintong West Road, Chaoyang District, Beijing, China.

International Commercial Dispute Prevention and Settlement Organization Secretariat (receiver)

Tel: 0086-10-65918576

Zip code: 100020

\*Please mark out “Mediator Application” on the envelope or on the postal form

（2）Send by email. Please compress and send the sealed or signed application form, relevant certificates and photos to:secretariat@icdpaso.org.

\*Please name the compressed file as “Mediator Application+Name”

3. Your application will be submitted to the ICDPASO Advisory Committee for further discussion, and we will contact you as soon as if application approved .

Thank you for your attention and cooperation!

Commercial mediation is a noble and socially valuable legal service. We sincerely hope that you will join the ICDPASO mediator team, thereby we would like to take this opportunity to remind you that please ensure all the information you fill in is completed, authentic and accurate, comply with the ICDPASO *Commercial Mediation Rules* and the relevant provisions of mediator management. When performing the mediator’s duties, you should always maintain professional independence, diligence and impartiality, safeguard the legitimate rights and interests of parties, maintain the honor of mediator, safeguard the trust to mediation by the public and parties, and make contribution to the development of mediation. We hope and believe that you can meet the aforementioned requirements, and we would like to ask you to sign below seriously.

Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Personal Information** | | | |
| Full name： | Gender： | | Picture |
| Former name： | Date of birth： | |
| Nationality： | | |
| Type of certificate： | Certificate number： | |
| Current address： | | | |
| Occupation：  □ Scientific Research and Teaching  □ Lawyer  □ Commercial trade or related professional work  □ Other law related work | | | |
| Highest academic credentials and graduate universities/colleges： | | Major： | |
| **Contact Information** | | | |
| E-mail address： | | | Phone number： |
| Working address： | | | Landline： |
| Other contact method（WeChat ID, etc.）： | | | |
| Most frequently used contact method：  Primary contact number：  Mailing address and Zip code： | | | |
| Annotate：  The information in this column is very important for us to communicate with you. If there is any change, please notify us in time. | | | |

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| **Mediator´s Job Requirements** | | | | |
| Proficiency of Language/s | Language/s： | | | Level： |
| Are you able to use foreign language/s to handle medication cases(listening, speaking, reading and writing): | | | |
| Remarks： | | | |
| Whether or not you have an attorney legal license：□Yes □No | | | | |
| Whether or not you already acted as a mediator for other mediation agencies：□Yes □No | | | | |
| Mediation organization previously served : | | | Starting and ending time： | |
| Mediation organization currently serving： | | | Since when： | |
| The expected amount of cases you wish to undertake a year: | | | | |
| The specialty you are proficient in（according to your own situation, fill-in the major type in the attached table） | |  | | |
| The specialty that you plan to be enrolled in the panels of mediators are（no more than 3 items）： | | □Construction □Intellectual property □Real state  □Corporation and Investment □Finance □International Trade and Maritime Commerce  □Energy □General aviation □Contract  □Others （Please indicate here the panels if not listed above） | | |

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| **Educational Background** | | | | |
| Duration  (MM/YY) | Universities/ Colleges | Major | Academic Degree | Remark |
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| Note:Please fill in the educational background since bachelor degree study,including major, degree and a copy of degree certificate should be enclosed. | | | | |

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| **Working Experiences** | | | |
| Duration  (MM/YY) | Organization | | Position |
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| Working achievements: | | | |
| Note:please briefly describe the working experiences and achievements relevant to the profession in which you are proficient, and specify the position and professional title and provide copies of relevant certificates. | | | |
| Other items that need to be explained(eg. the number of cases that involved in past) | |  | |
| Applicant’s signature | |  | |

Reference

Division Of Categories

In order to facilitate the mediators selection and appointment by the parties and the ICDPASO, we have roughly classified the main professional fields involved in commercial mediation. Please refer to the following categories to fill in the fields you are proficient in and the fields you intend to be listed in the panel of mediators.

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| Category I：Construction  Sub-class：contracts of construction engineering survey, contracts of construction engineering design; contracts of construction engineering supervision; contracts of construction project ;FIDIC and FIDIC clauses;contracts of costs consultation of construction project.  Details（for reference only）：urban sewage treatment; water supply and sewerage project; environmental engineering;underground project;tunnel project;infrastructure project;power plant construction and structure;industrial and civil construction;water conservancy project;municipal engineering planning;architectural structure;road engineering;engineering economy and management; seismic analysis of hydraulic engineering;ocean engineering;EHV transmission and transformation engineering; municipal pipe network;road and traffic engineering;corrosion of concrete structure;bridge design;standard management;consulting construction |
| Category II：Intellectual Property  Sub-class：trademark; patent; copyright; technical contract; computer information technology and network; infringement;franchise; film and television culture; advertising;  Details（for reference only）：hardware and software;computer software; medical technology; network; cultural industry |
| Category III：Real Estate  Sub-class：transfer of land-use right;commodity house trading; real estate co-exploitation and development; compensation for demolition; property management;house leasing; agent-construction; project transfer;  Details（for reference only）:land management; housing management; land appraisal; grant and transfer of land; land asset management and operation; land development; land property right |
| Category IV：Coporation and Investment  Sub-class：corporate merger and acquisition；joint venture and cooperation；international investment  Details（for reference only）：foreign investment law; foreign investment; joint operation; incorporation of company; division and merger of company; rights and interests of shareholders; liquidation ;merger and acquisition; equity transfer; |
| Category V：Finance  Sub-class:debit and credit; note; securities; futures; insurance; guarantees; financial leasing contract; international finance; trust; limited partnership fund;  pawn  Details（for reference only）：stock and bond; loan contract; banking business; |
| Category VI:International Trade and Maritime Commerce  Sub-class: bill of lading; warehouse receipts; letter of credit; maritime commerce; international sale and purchase of goods; international carriage of goods; international trade insurance;  Details（for reference only）：commerce and trade; international business law; international economic cooperation practices; international business; private international law; conflict of laws; international commercial arbitration; |
| Category VII：Energy  Sub-class：exploration right; mining right; energy trading; other energy disputes  Details（for reference only）：petroleum & natural gas; energy (electrical, biological) |
| Category VIII：General Aviation  Sub-class：aviation manufacturing; air transportation; aviation training; other aviation disputes; aviation technology  Details：（unlisted, please fill in as appropriate） |
| Category IX：Contract（Note: This is a catch-all category. The category is appropriate for the applicant that is capable to handle the normal contract disputes except for the professional fields.If the applicant is specialized in a specific field please choose other categories.）  Sub-class:sales contract; lease contract; processing contracts; carriage contract; safekeeping contract; warehousing contract;contract of mandate; contract of commission; brokerage contract;service contract |